

ETERNITY

The IP-PBX with Seamless Mobility
and Universal Connectivity



User Card

Making Calls

To a Station:

- 2001-2512, 3001-3128, 3201-3264 (Station Number)

To a Department Group:

- 3901-3916 (Department Group Number)

To an Operator:

- 9 (*users world wide*) or 0 (*users in USA*)

To an External Number:

- 0/5/61/62/63/64 (TAC)-External Number
- 9/5/81/82/83/84 (TAC)-External Number (for users in USA)

To a Voice Mail:

- 3931 (VMS Group Number)

Making a Second Call

Making Second call:

- Speech with Station - Flash - Desired Station Number - Talk
-

Making Second call:

- Speech with Station Flash - Flash - TAC - Desired External Number - Talk
-

Making Second call:

- Speech with External Number - Flash - # - TAC - Desired External Number - Talk
-

Making Second call:

- Speech with External Number - Flash - Station Number - Talk

Receiving Calls

Using Single Line Telephone (SLT):

- When your Phone Rings. Lift Handset / Press Speaker Key - Talk

Abbreviated Dialing

Using Global Directory:

- 8 - Index (100-999)
- 6 - Index (100-999) (for users in USA)

Using Personal Directory:

- 8 - Index (001-025)
- 6 - Index (001-025) (for users in USA)

Program Number in Personal Directory:

- 1071 - Index (001-025) - External Number - # * - TAC

Account Code

Account Code by Number:

- 1058 - Account Code

Alarms

Set Once Only Alarm:

- 161 - HH - MM - 1

Set Daily Alarm:

- 161 - HH - MM - 2

Cancel Once Only Alarms:

- 161 - #

Set/Cancel Voice Guided Alarms:

- 163 - Follow VMS Prompts

Auto Call Back (ACB)

ACB on Busy Station:

- Dialed Station Busy? - Dial '2' during Busy Tone

ACB on Busy Trunk:

- Accessed Trunk Busy? - Dial '2' during Busy Tone

ACB on No Reply:

- Dialed Station not responding? - Dial '2' during Ring Back Tone

Cancel ACB:

- 102

Auto Redial

Set Auto Redial:

- Dialed External Number Busy? - Go OnHook - Go OffHook - Dial 17

Cancel Auto Redial:

- 1070

Background Music

Set/Cancel Background Music on Station:

- 1099 - Go OnHook - Go OffHook

Barge-In

- Dialed Station Busy? - Dial '4' during Busy Tone

Blind Transfer to Voice Mail

- Speech with Station - Flash - 1078 - Station (Transfer Target) - Go OnHook

Call Chaining

- Speech with Trunk/Station - Flash - 1050 - Station (Transfer Target) - OnHook

Call Cost

- 1075 (DKP users only)

Call Forward (CF)

CF - Unconditional:

- 131 - Station/Department Group/VMS Group

CF - Unconditional to External Number:

- 131 - TAC - External Number - # *

CF - If Busy:

- 132 - Station/Department Group/VMS Group

CF - If Busy to External Number:

- 132 - TAC - External Number - # *

CF - If No Reply:

- 133 - Station/Department Group/VMS Group

CF - If No Reply to External Number:

- 133 - TAC - External Number - # *

CF - If Busy/No Reply:

- 134 - Station/Department Group/VMS Group

CF - If Busy/No Reply to External Number:

- 134 - TAC - External Number - # *

Enable Dual Ring:

- 136 - 1

Disable Dual Ring:

- 136 - 0

Cancel Call Forward:

- 130

Call Forward - Scheduled

Set CF-Scheduled for Working Hours:

CF-Scheduled - Unconditional:

- 1175 - 1 - 1 - Destination Number

CF-Scheduled - Busy:

- 1175 - 1 - 2 - Destination Number

CF-Scheduled - No Reply:

- 1175 - 1 - 3 - Destination Number

CF-Scheduled - Busy/No Reply:

- 1175 - 1 - 4 - Destination Number

CF-Scheduled - Dual Ring:

- 1175 - 1 - 5 - 1

Cancel CF-Scheduled for Working Hours:

- 1175 - 1 - 0

Cancel CF-Scheduled Dual Ring for Working Hours:

- 1175 - 1 - 5 - 0

Set CF-Scheduled for Break Hours:

CF-Scheduled - Unconditional:

- 1175 - 2 - 1 - Destination Number

CF-Scheduled - Busy:

- 1175 - 2 - 2 - Destination Number

CF-Scheduled - No Reply:

- 1175 - 2 - 3 - Destination Number

CF-Scheduled - Busy/No Reply:

- 1175 - 2 - 4 - Destination Number

CF-Scheduled - Dual Ring:

- 1175 - 2 - 5 - 1

Cancel CF-Scheduled for Break Hours:

- 1175 - 2 - 0

Cancel CF-Scheduled Dual Ring for Break Hours:

- 1175 - 2 - 5 - 0

Set CF-Scheduled for Non-Working Hours:

CF-Scheduled - Unconditional:

- 1175 - 3 - 1 - Destination Number

CF-Scheduled - Busy:

- 1175 - 3 - 2 - Destination Number

CF-Scheduled - No Reply:

- 1175 - 3 - 3 - Destination Number

CF-Scheduled - Busy/No Reply:

- 1175 - 3 - 4 - Destination Number

CF-Scheduled - Dual Ring:

- 1175 - 3 - 5 - 1

Cancel CF-Scheduled for Non-Working Hours:

- 1175 - 3 - 0

Cancel CF-Scheduled Dual Ring for Non-Working Hours:

- 1175 - 3 - 5 - 0

Cancel CF-Scheduled for all Time Zones:

- 1175 - 0

Call Follow Me

Set Call Follow Me, from the Remote Station:

- 135 - Your Station - User Password

Cancel Follow Me, from Your Station:

- 130

Call Hold - Exclusive

Putting Call on Exclusive Hold, when Global Hold is Disabled:

- Speech with Trunk/Station - Flash - Go Idle

Putting Call on exclusive Hold, when Global Hold is Enabled:

- Speech with Trunk/Station - Flash twice within 1 sec. - Go Idle

Retrieving the held call:

- Go OnHook - Go OffHook

Call Park

Park a Call:

- Speech - Flash - 115 - Orbit Number

Retrieve Parked Call:

- 116 - Orbit Number

Call Pick Up - Group

- Go OffHook - Dial '4' - Talk

Call Pick Up - Selective

- Go OffHook - Dial 12 - Number of Ringing Station - Talk

Call Toggle

- 1st Call - 2nd Call - Flash - 1

Call Transfer

Transferring call to Station:

- Speech with Station - Flash - Station (Transfer Target) - Go OnHook

Transferring call to Station:

- Speech with External Number - Flash - Station (Transfer Target) - Go OnHook

Transferring call to Trunk:

- Speech with External Number - Flash - # - TAC - External Number (Transfer Target) - Flash - #

Transferring call to Trunk:

- Speech with Station - Flash - TAC - External Number - Go OnHook

Calling Line Identification Restriction (CLIR)

To enable CLIR : 1031

To disable CLIR : 1030

Cancel all Features

- 1051

Conference

Conference 3-Party

- 1st call - 2nd call - Flash - 0

Conference - Dial-In

Schedule a Conference

- 194 - Conference Number - Assign 4 digit Conference Password

Initiate/Join the Conference

- 195 - Conference Number - Conference Password

Withdraw from the Conference

- While in active Conference, Go OnHook - Go OffHook - Dial 193

Remove a Party from Conference (DKP users only)

- While in active Conference, Go OnHook - Go OffHook - Dial 192
- Scroll to Select the Party (to be removed) - Press Hold

Terminate the Conference

- While in active Conference, Go OnHook - Go OffHook - Dial 190

Replace Schedule Conference

- 196 - Conference Number - Conference Password

Conference - Multiparty

Multiparty Conference

- First Call - Flash - 191 - Second Call - Flash - 191 - Third Call ...
Repeat till you include desired parties - Flash - 191 - 191

Terminate Conference

- 190

Remove a Party from Conference (from DKP only)

- While in active Conference, Go OnHook - Go OffHook - Dial 192
- Scroll to Select the Party (to be removed) - Press Hold

Withdraw from the Conference

- While in active Conference, Go OnHook - Go OffHook - Dial 193

Conversation Recording

- Speech - Flash - 1095 - Speech

Digital Output Port (DOP)

Turn on DOP from Station:

- 1174 - DOP Number - 1
- 1104 - DOP Number - 1 (users in Philippines)

Turn off DOP from Station:

- 1174 - DOP Number - 0
- 1104 - DOP Number - 0 (users in Philippines)

DISA Login

- 1079 - Station Number - User Password

Do Not Disturb (DND)

Set DND with DND Message:

- 18 - DND Message Number
- Do Not Disturb : 18 - 1
- Unavailable : 18 - 2
- In Meeting : 18 - 3
- In Conference : 18 - 4
- Try on Mobile : 18 - 5
- On Vacation : 18 - 6
- On Business Trip : 18 - 7
- Out of Office : 18 - 8

With Guest : 18 - 9

Cancel DND : 18 - 0

(Text Message can be seen by the DKP Callers only)

Door Lock

Open Door Lock device:

- Flash - 1173
- Flash - 1103 (users in Philippines)

Door Phone

Routing Mode for Door Phone - Scheduled Mode:

- 1171 - Access Code - 1
- 1101 - Access Code - 1 (users in Philippines)

Routing Mode for Door Phone - Manual Mode:

- 1171 - Access Code - 2
- 1101 - Access Code - 2 (users in Philippines)

Routing Destination - Manual Mode (to a station):

- 1172 - Access Code - 1
- 1102 - Access Code - 1 (users in Philippines)

Routing Destination - Manual Mode (to an External Number):

- 1172 - Access Code - 2
- 1102 - Access Code - 2 (users in Philippines)

DND Override

Dialed Station has set DND? - Dial '4' during Feature Tone

Dynamic Lock

Set Dynamic Lock - Manual

- 142 - User Password - Minutes (00)

Set Dynamic Lock - Automatic

- 142 - User Password - Minutes (01 to 99)

Toll Control - All Calls:

- 141 - User Password - 0

Toll Control - Local Calls:

- 141 - User Password - 1

Toll Control - National Calls:

- 141 - User Password - 2

Toll Control - No Calls:

- 141 - User Password - 3

Emergency Call

Go OffHook - Dial TAC - Emergency Number OR

Dial TAC - Emergency Number

Flashing on Trunk

- Speech - Flash - * - PSTN Code (only for TWT)

Floor Service (for Hospitality Module)

- 38

Forced Answer

- Dialed Station doesn't Respond? - Dial '5' during Ring Back Tone (only DKP stations can be forced)

Forced Call Disconnection

- Dialed Station/Accessed Trunk Busy? - Dial '# *' during Busy Tone

Hold

Put the Party on Hold:

- Speech - Dial Flash

Retrieve Party on Hold:

- Feature Tone? - Dial Flash - Talk
- Error Tone? - Go OnHook - Ring Back - Answer

Hotdesk

Set Hotdesk, from the Remote Station:

- Dial 1091 - Your Station Number - Your User Password

Cancel Hotdesk, from your Station:

- Dial 1091 - Your Station Number - Your User Password

You must cancel Hotdesk on the current and the Remote Station.

Hotline

Set Hotline to Station/Department Group/VMS Group:

- 151 - Station/Department Group/VMS Group

Set Hot Outward Dialing:

- 152 - TAC

Set HOD with Number:

- 153 - TAC - External Number - # *

Set Hotline Timer:

- 154 - Seconds (000-255)

Cancel Hotline/HOD:

- 150

Interrupt Request

- Dialed Station Busy? - Dial '3' during Busy Tone

Last Caller Recall

- 1092

Last Number Redial

- 7

Live Call Supervision

- 1098 - Station

Meet Me Paging

- 1093 - Paging station - Talk

Message Wait

Set Message Wait:

- 1076 - Station Number - 1

Cancel Message Wait:

- 1076 - Station Number - 0

Retrieve New Message:

- 1077

Mini Bar (for Hospitality Module)

- 1056 - Item Number (00-99) - Quantity (00-99)

Mute

Mute On/Off (Before Call)

- 1052

Mute On/Off (During the Call)

- Speech - Flash - 1052

Paging

- 1074 - Page Zone Number - Start your Announcement

Presence

- 104 - User Password - Message
 - Absent : 0
 - Present : 1
 - Auto Detect : 2
 - Away : 3
 - On the Phone : 4
 - Do Not Disturb : 5
 - I am Mobile : 6
 - In Meeting : 7
 - Out for Meal : 8
 - Out of Office : 9

Raid

- Dialed Station Busy? - dial '5' during Busy Tone

Reminder

Set Reminder:

- 162 - DD - MM - YYYY - HH - MM
- 162 - MM - DD - YYYY - HH - MM (for users in USA)

Cancel Reminder:

- 162 - #

Set/Cancel Voice Guided Reminder:

- 164 - Follow VMS Prompts

Room Maid Status (for Hospitality)

- 1054 - 1 : Maid is in Room
- 1054 - 2 : Room is Dirty
- 1054 - 3 : Room Clean and can be rented
- 1054 - 4 : Room Clean yet to be inspected
- 1054 - 5 : Room is Out of Service

Room Monitor

- 1073 - Station (only DKP Station can be Monitored)

Selective Port Access

- 69 - Port Type - Port Number
- 89 - Port Type - Port Number (for users in USA)

Trunk Reservation

Reserve a Trunk:

- Accessed Trunk Busy? - Dial '6' during Busy Tone

Cancel Trunk Reservation:

- 102

User Absent/Present

Set User Absent:

- 104 - User Password - 0

Set User Present:

- 104 - User Password - 1

User Definable Fields

- 1096 - Digit String - # *

User Password

ChangeUserPassword:

- 114- CurrentUserPassword- NewUserPassword

Voice Help

- 1090

Voice Mail

AccessingVoice Mail from Station:

- 3931

Walk-In Class of Service

To Walk-In into the other Station:

- 111- 1 - Your StationNumber - UserPassword

To Walk-Out of the other Station:

- 111-0

Forced Release Order (for E&M MFCR2 only)

- When in 3-way speech dial *38

Manual Priority Intrusion (for E&M MFCR2 only)

- Dialed Station Busy?- Press Flash on Busy Tone - Dial *37



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